

Takeley Parish Council

Notice of conclusion of audit

Annual Return for the year ended 31 March 2016

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for Takeley Parish Council for the year ended 31 March 2016 has been concluded and the accounts have been published.	This notice and Sections 1, 2 & 3 of the Annual Return must be published by 30 September. This must include publication on the body's website.
2. The Annual Return is available for inspection by any local government elector of the area of Takeley Parish Council on application to:	
(a) <u>JANE HASKAY - CLERK</u> <u>STATION HOUSE, SYCAMORE CLOSE,</u> <u>TAKELEY, Essex CM22 6QA</u> <u>email: takeleyparishcouncil@virginmedia.com</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the Annual Return
(b) <u>10am - 12 noon Mon-Fri</u>	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any person on payment of £ <u>1</u> (c) for each copy of the Annual Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>JANE HASKAY</u> <u>CLERK</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e) <u>14/11/16</u>	(e) Insert the date of placing of the notice