

# Takeley Parish Council

## Notice of conclusion of audit

### Annual Return for the year ended 31 March 2016

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for <b>Takeley Parish Council</b> for the year ended 31 March 2016 has been concluded and the accounts have been published.	This notice and Sections 1, 2 & 3 of the Annual Return must be published by 30 September. <b>This must include publication on the body's website.</b>
2. The Annual Return is available for inspection by any local government elector of the area of <b>Takeley Parish Council</b> on application to:	
(a) <u>JANE HASKAY - CLERK</u> <u>STATION HOUSE, SYCAMORE CLOSE,</u> <u>TAKELEY, Essex CM22 6QA</u> <u>email: takeleyparishcouncil@virginmedia.com</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the Annual Return
(b) <u>10am - 12 noon Mon-Fri</u>	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any person on payment of £ <u>1</u> (c) for each copy of the Annual Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>JANE HASKAY</u> <u>CLERK</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e) <u>14/11/16</u>	(e) Insert the date of placing of the notice